

Whilst [booking in the vehicle into a job station](#) is optional, you are required to clock on the job in order for Veculim to accurately calculate the time spent on a vehicle by each employee.

### **Start Working on a Job**

On the device itself, press the **Start** button.

Now enter the employee's card number/pin code and press the # key.

The user will be prompted to **"Enter Job Number"**. Enter the job number as displayed on the job sheet without the leading zero's.

A message containing the job number entered and registration number will be displayed. You now need to confirm the details by either pressing \* for No or # for Yes.

Please note: if \* is pressed, you will be prompted to re-enter the job number.

After confirmation, the clock will display **"Started Working on Job 00000"** The number of the job entered will replace the "00000".

### **Stop Working on a Job**

On the device itself, press the **End** button.

Now enter the employee's card number/pin code and press the # key.

The user will be prompted to **"Enter Job Number"**. Enter the job number as displayed on the job sheet without the leading zero's.

A message containing the job number entered and registration number will be displayed. You now need to confirm the details by either pressing \* for No or # for Yes.

Please note: if \* is pressed, you will be prompted to re-enter the job number.

After confirmation, the clock will display **"Started Working on Job 00000"** The number of the job entered will replace the "00000".